SPRING CITY BOROUGH COUNCIL MEETING

January 3rd, 2017 - 7:00 P.M.

CALLTO ORDER:

President DiGuiseppe called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

ATTENDANCE:

The following members were present: Councilmen Battelle, Bauman, Castor, DiGuiseppe, Shaner, Sweeney, Solicitor Romain, and Borough Manager Rittenhouse.

APPROVAL OF THE MINUTES:

Mr. Shaner motioned to approve the minutes of the December 5th, 2016 council meeting. Mr. Battelle seconded. Motion carried.

COMMUNICATIONS:

1. From Urban Research & Development Corporation a draft copy of Royersford Borough's Comprehensive Plan as a PDF file on a CD.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Mr. Rittenhouse gave the following Streets Department Report for the month of December, 2016. TRASH DISPOSAL - 88.2 tons of refuse was hauled to the Lanchester Landfill by the Borough and Eagle Disposal from November 28th through December 19th, 2016. Fourteen (14) bulk trash pick-ups were made during the month. LEAF COLLECTION - 8.4 tons of bagged leaves were collected at curbside on Mondays and another 9.6 tons were collected with the leaf vac. MAINTENANCE - Emptied the trash receptacles weekly at all of the recreation areas. Removed the nets and locked the gates for the winter months at the Brown Street Tennis Courts. Cut up and removed a fallen tree along the River Front Park Trail. Cleaned up the leaves and branches at all of the park areas. Turned the leaf windrows at the Gay Street Compost Site. Washed and cleaned the interiors of the two dump trucks. STREET WORK - Patched potholes on Schoolhouse Alley. Salted the streets due to ice and snow on December 17th.

SANITATION AND SURFACE WATER: Mr. Shaner reported the average daily flow at the plant for the month of December was 299,000 gallons per day. The maximum flow for the month occurred on December 1st and was recorded at 480,000 gallons. Fifteen Thousand Three Hundred (15,300) gallons of sludge was pumped from the digestors and hauled away for incineration. The influent ammonia continues to be above normal. Steve Fegan was advised to begin sampling the collection system to see if there is a point where ammonia is high. He will start some time in January with the pump stations first. Mr. Rittenhouse informed council that he learned late this afternoon that the January 1st Sewer Billing was billed incorrectly by our billing company, Munici Bid, and that corrected bills would be mailed tomorrow with a note on the bills that the previous in town bills contained the incorrect billing rate.

POLICE:

Mr. Sweeney reported the police committee met December 15th.

In light of a recent resident communication the committee discussed alleged nuisance behavior at Babydolls on Main Street. The chief stated that there has not been any incidents reported to the police in two years. The chief also stated that current management is always cooperative with the department. The chief said that all shifts are being covered and scheduling is working out well. He also reported that he recently approved the purchase of a uniform for the department secretary. Finally, the chief updated the committee on a general state of police affairs in the borough. The department continues to be busy but no increase in crime was reported.

Mr. Sweeney read the police report for December, 2016 as follows: accidents 7; all traffic incidents 28; assaults/aggravated 1; assaults 1; alarms 2; animal complaints 4; bad checks 1; boro ordinance 2; burglary 1; counterfeiting 1; criminal mischief 3; curfew 1; deaths 1; disorderly conduct/all others 3; disorderly conduct/disturbing the peace/domestic 5; disturbances/domestic/fights/others 4; drugs (multiple) 2; forcible rape 1; forgery 1; fraud 2; harassment 1; harassment by communication 5; lock out service 1; lost/ found articles 3; manslaughter 1; medical emergency 21; mental health 1; non-criminal reports 8; police information 6; service calls/miscellaneous 1; suspicious circumstances/person/auto 10; theft reports 5; warrants 3; weapons 1; well being check 7. Arrests: criminal/non-traffic arrests - 12; traffic 15/speeding tickets 7/ court hours 40. Assisted other departments: 8. Mileage traveled during the month of December: Car 14-1 (2015 Dodge) 2,004 miles, Car 14-2 (2014 Dodge) 1,382 miles which made a total of 3,386 miles. Gas used during the month of December: Car 14-1 (2015 Dodge) 247.340 gallons and Car 14-2 (2014 Dodge) 97.710 gallons which made a total of 345.050 gallons of gas used during the month.

ZONING, HOUSING & PROPERTY:

Mr. Rittenhouse reported there were twenty-three (23) building permits issued during the month of December, 2016. Colleen Kampf, 233 Yost Avenue, fence, Victor Kuvelsky, 407 Yost Avenue, renovations; Victor Kuvelsky, 407 Yost Avenue, plumbing; Victor Kuvelsky, 407 Yost Avenue, mechanical; Victor Kuvelsky, 407 Yost Avenue, electric; Sherrie Rupert, 340 Arch Street, sunroom; Sherrie Rupert, 340 Arch Street, electric; David Bonanni, 358 Yost Avenue, renovations; David Bonanni, 358 Yost Avenue, plumbing; Chris Meikrantz, 242 Broad Street, plumbing; William Yeoman, 20 Riverside Drive, repair retaining wall; Bridget Geiss, 120 N. Cedar Street, plumbing; Joanne Beauregard, 73 N. Church Street, chimney repair; Lindsay Antwi, 226 Yost Avenue, renovations; Lindsay Antwi, 226 Yost Avenue, electrical; Lindsay Antwi, 226 Yost Avenue, plumbing; Peggy Galambos, 531 New Street, siding; Nancy Duda, 225 Bridge Street, electrical; Nancy Duda, 225 Bridge Street, renovations; William Haggerty, 216 Chestnut Street, electrical; William Haggerty, 216 Chestnut Street, plumbing. The estimated cost of construction for the month of December, 2016 was \$4,756. Permit fees collected for the month of December, 2016 was \$2,821.00.

PARKS & RECREATION:

Mr. Sweeney reported the Parks and Recreation Committee met on December 15th.

The committee recapped the December Christmas Tree Lighting and discussed possible improvements for next year's event.

The committee discussed future events to be scheduled in 2017. The event schedule will be finalized at the January Committee Meeting.

Also, Mr. Sweeney announced that the Spirit of Christmas Council Award will go to the property

owners at 145 New Street. The People's Choice Award will go to the property owners at 345 New Street.

EMERGENCY SERVICES & PUBLIC SAFETY:

Mr. Rittenhouse referred council to the monthly response call report from Chief Trego of the Liberty Fire Company. He noted that for the year calls increased by 19, and Montgomery County calls increased by 26 calls (7%). He mentioned that the community is fortunate in the fact that the Liberty Fire Company has staff available to cover the Montgomery County calls when needed.

LIBRARY:

Mr. DiGuiseppe gave the monthly library report that was submitted by Mr. Kern. November statistics: Circulation - 2,780; 19 Children's Programs attendance 201; 6 Adult Programs attendance 26; Internet Usage 16 per day (average); Donations \$1,233.31; Grants \$6,000.00; Face book likes 737; Door Count 2,714.

Mr. Kern also noted on his report that the library board is interested in participating and hosting events for the Borough Sesquicentennial celebration.

FINANCIAL REPORTS: (Enclosed)

APPROVAL OF REPORTS:

Mr. Shaner motioned the committee reports be approved as presented. Mr. Battelle seconded. Motion carried.

UNFINISHED BUSINESS:

1. Time Extension Letters - 501 S. Main, LP and the Tel Vil Subdivision Plan.

Mr. Castor motioned to accept the letter from Donn Gutherie, Esq. who represents 501 South Main, LP which grants Borough Council a 180-day extension to the statutory review period decision date for their land development plan at 501 South Main Street, Spring City, PA. The revised decision date will be July 27, 2017. Mr. Shaner seconded. Motion carried.

Mr. Castor motioned to accept the letter from John W. Garis and and Bryan K. Hunsberger, of Tel Vil Corporation granting Borough Council a 180-day extension to the statutory review period decision date for their subdivision plan at South Main Street and Hunsberger Road which would make the revised decision date <u>July 3, 2017.</u> Mr. Shaner seconded. Motion carried.

2. Report on the Status of the Sesquicentennial Activities.

Mr. Sweeney reported the committee is working on the mailing of fundraising letters, ten events for the Sesquicentennial Celebration, the August 12^{th} parade and fireworks, a hot air balloon launch and what type of merchandise to sell for the event.

Also, Mr. Romain distributed a copy of a letter from East Vincent Township Manager, Mary Flagg, offering the township's congratulations to the Borough officials for the upcoming occasion of our Sesquicentennial and asked that the borough supply a Certificate of Insurance to the township for the proposed fireworks display at the Wall Street Ball fields.

3. <u>Discussion on Possible Zoning Amendments.</u>

Mr. Romain distributed copies of a draft zoning ordinance amendment to the members of council.

The proposed amendment would amend Article 13, adding Section 1302,B.8, Downtown Commercial District Parking to establish an exception to the parking requirement for properties located within the DC District and amend Section 1302.F. 1 to be consistent with the amendment to Section 1302.B.

The proposed amendment supplied to council included waiving parking requirements for both commercial and residential uses. After some discussion council decided that they wanted the amendment to apply to commercial uses only.

Mr. Romain will make the necessary changes and e-mail it to everyone.

This item will be on next month's council agenda again for further action.

NEW BUSINESS:

1. Resolution for Emergency Services Providers.

Mr. Shaner motioned to adopt Resolution No. 2017-01 which outlines emergency service providers in Spring City Borough. Mr. Battelle seconded. Motion carried.

2. Reappointments of the Members Serving on Borough Committees and Boards.

Mr. Castor motioned to approve the following reappointments through Resolution No. 2017-02: James J. Burns, Spring City Planning Commission, a four-year term expiring in June, 2021; Mark Zimmerman, Spring City Zoning Hearing Board, a three-year term expiring in February, 2020; Shelly L. Larkins, Spring City Vacancy Board, a one-year term expiring in January, 2018. Mr. Shaner seconded. **Voting yes:** Mr. Baurman, Sweeney, Castor, Shaner, and DiGuiseppe. **Voting no:** Mr. Battelle. By a 5-1 vote the motion carried.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) H.A. Berkheimer \$787.49; Baer Romain, LLP \$453.50; AT&T \$117.30; PAW \$24.60; Verizon \$164.14; Staples \$207.39; 21st Century Media \$161.36. TOTAL: \$1,915.78. (STREETS) Flexible Benefits Plans, Inc. \$4,579.17; Oehlert Bros. Inc. \$441.65; Eagle Disposal \$6,989.85; A.J. Blosenski, Inc. \$3,192.10; Mowrey-Latshaw \$381.43; L&W Group \$33.00; Advance Auto Parts \$122.96; Chester County Solid Waste Authority \$5,594.40; AirGas \$31.10; Berks & Beyond \$184.22; 21st Century Media \$180.00; Pottstown Roller Mills \$219.00; TP Trailers, Inc. \$372.26; Provident \$59.36; PECO \$116.32; Eastern Salt Co., Inc. \$1,730.83; COSI \$175.00. TOTAL: \$24,402.65. (POLICE) Galls \$390.47; Flexible Benefits Plans, Inc. \$6,151.17; Hess Uniforms, LLC \$378.60; Oehlert Bros. Inc. \$587.06; PAW \$653.99; Borough of Pottstown \$200.00; Verizon \$304.02; Jon W. Daywalt \$750.00; Provident \$119.25; AT&T \$68.27; Crystal Springs \$30.88. TOTAL: \$9,633.71.

SEWER ACCOUNT: J.C. Ehrlich Company, Inc. \$56.00; PECO \$1,084.32; Flexible Benefits Plans, Inc. \$3,679.37; Crystal Springs \$9.99; M.J. Reider Associates, Inc. \$1,132.00; Wrigley's \$92.64; EEMA \$4,031.13; PAW \$117.38; Baer Romain, LLP \$300.00; AT&T \$40.59; Action Data Services \$287.43; Verizon \$182.85; Provident \$110.27; American Retirement Life \$1,214.27; A.J. Blosenski \$525.00; Buckman's Inc. \$560.00; Crystal Springs \$9.99. TOTAL: \$13,433.23.

STREET LIGHTING FUND: PECO \$4,341.98. TOTAL: \$4,341.98.

BUILDING & PROPERTY FUND: Miller Bros. Inc. \$2,830.00; Crystal Springs \$30.38. TOTAL:

<u>PLANNING, ZONING & HOUSING FUND:</u> Baer Romain, LLP \$906.00; Motley Associates, Inc. \$4,150.10. <u>TOTAL:</u> \$5,056.10.

ENGINEERING & CONSULTING FUND: Motley Associates, Inc. \$615.00. TOTAL: \$615.00.

<u>PARK & RECREATION FUND:</u> Pugliese Electric, Inc. \$402.00; Tague Lumber \$47.26. <u>TOTAL:</u> \$449.26.

Mr. Shaner motioned the bills be approved for payment as read. Mr. Battelle seconded. Motion carried.

ANNOUNCEMENTS:

Mr. DiGuiseppe announced the following committee meetings are scheduled for the month of January, 2017: <u>Sewer Committee</u>, Thursday, January 12th, 6:30 p.m.; <u>Planning Commission</u>, Wednesday, January 18th, 7:00 p.m.; <u>Parks & Recreation Committee</u>, Thursday, January 19th, 6:00 p.m.; <u>Police Committee</u>, Thursday, January 19th, 6:30 p.m.; <u>Finance & Ordinance Committee</u>, Wednesday, January 25th, 6:30 p.m.

The February Borough Council meeting will be held on Monday, February 6th, 2017, 7:00 p.m.

ADJOURNMENT:

Mr. Shaner motioned the meeting be adjourned as there was no further business to come before Borough Council. Mr. Battelle seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse